1. Meeting Called to Order
   a. Roll Call: Quorum reached.
   b. Introductions
   c. Approval of Minutes,
   d. Review Contact List

2. Faculty Report – Heather Wilkinson
   a. Handout provided regarding metrics for enrollment, graduate numbers, and high impact practices goal report
   b. Discuss distinction in BESC, ENST, and Environmental Business (US-EB) degree plans
   c. Discussion regarding high impact opportunity funding

3. Board Committee Meetings held Thursday, September 19, 2013 to discuss updates and status of projects.
   a. Financial Development, Outreach, & Marketing Committee- Jeremy Hanzlik, Chair
      i. Discussion of newsletter: Initial Mail out set for October 31, 2013
      ii. Update of Foundation Amount as of 9/5/2013: Book Value: $25,503.46; Market Value: $25,615.85 Cash Available: $15.87
      iii. Focus: Fundraising Events
   b. Student Development and Mentoring Committee – Bryan Gay, Chair
      i. Social Media – LinkedIn – 58 members – Use links to newsletter, endowment fund, etc.
      ii. BESC job board- simplified process on BESC page, then goes through career center, also has a pre-registration form
      iii. Internships – 6 confirmed facilitated; Need to get corporate timing on same track as registration/academic timing
      iv. October 1 – Mock Interview and Resume review; Career Panel Discussion
   c. Faculty and BESC Curriculum Committee – Dr. Ken Tramm, Chair provided update
      i. Drawing on experiences to assist faculty with concrete value adds to classes-practical real site, real life examples.
      ii. Focus item: certification programs

4. NAEP Student Chapter Report – President Corrine Rhodes and Vice-President Alison Gutierrez.
   a. Slide show presentation
   b. Goals: Membership, Outreach
   c. Upcoming events & Speakers
5. BESC Student Poster Symposium

6. Presentation of Poster and Scholarship Awards – Dr. Brian D. Shaw/Dr. Charles M. Kenerley

7. **Keynote Address:** Barry Smitherman, Chairman of the Texas Railroad Commission

8. Lunch – BESC Professional Board, Chairman Smitherman and Dr. Dugas

9. Board Business
   
   a. Dr. Ebbole, Dr. Kennerly, and Sam Murdock have been invited to and are attending this portion of the meeting.
   b. Board Goals and Metrics: Discuss and draft goal and metrics for consideration
      i. Draft being provided to Executive Committee for review and editing
      ii. Discussion regarding ranking of major in publication and at college level

10. Board Membership Protocol and Procedures
    a. Bylaws: Page 2: Currently 17 Board members
    b. Executive Committee: Is established as the nominating committee
    c. How are we going to nominate new members? List is prepared from all available sources. List is provided to Executive committee.

11. Action Items.
    a. Begin looking for others interested in serving on the Board.
    b. Conference Call - December 20, 2013- Noon

12. Discussion of agenda items for September 2013 meeting.
    a. Committee updates and any particular items.
    b. Possible new volunteers
    c. Any feedback from newsletter
    d. Any feedback from job site
    e. Please send any additional thoughts for agenda items to any executive board member.